

Communication and Policy Intern

Job description

About us

The Biodynamic Federation Demeter International is an umbrella organisation of 48 member organisations dedicated to biodynamic agriculture, active in 36 countries all over the world. It was founded three years ago to unite, promote a worldwide sustainable agricultural impulse, the biodynamic farming movement, which will celebrate its centenary in 2024. The Federation built up its own certification for biodynamic farming worldwide labelled with the Demeter brand. This brand is used by more than 7000 certified farms in 62 countries worldwide.

Our vision promotes an agriculture that respects the earth and all life forms, emphasizing environmental friendliness and human health. By joining the Biodynamic Federation Demeter International you will contribute to the development of biodynamic agriculture throughout the world.

The position

If you are looking for an opportunity to enhance your communication and policy skills and build on your career, come join us as a Communication and Policy Intern. With an open and positive personality, you will be an indispensable part of the communications department, having regular contact with the rest of the team as well as with all our members and licensees.

Your profile

The Policy and Communications Intern is expected to have excellent written and verbal communication skills, as you will regularly interact with team members and member organisations and create communication materials. Ideally, you are a highly motivated communicator invested in supporting the biodynamic movement and Demeter brand. Additionally, the intern should be interested in agricultural practices with a focus on biodynamic, regenerative, organic and agroecological farming methods.

Your tasks

- Plan and create social media posts, manage online presence, and schedule posts in advance for the Federation.
- Draft monthly articles for the newsletter and website.
- Record minutes during meetings, webinars, and workshops.
- Prepare policy briefs and briefing papers.
- Organize and analyse data using Excel.
- Design and edit PowerPoint presentations.
- Maintain effective communication with member organizations.
- Attend various meetings, webinars, and workshops.

- Handle routine administrative tasks

Your skills

- Excellent command of English essential
- Good or excellent command of additional language (e.g., German, French or Spanish)
- Bachelor's degree or higher in policy, communication, agricultural sciences, or related field
- Interest in regenerative farming methods including biodynamic, organic, and agroecology
- Proficiency in PowerPoint, Word, Excel, Canva, Outlook, Teams, and SharePoint
- Excellent verbal and written communication skills
- Excellent organisational skills
- Ability to work in a team and autonomously
- Excellent time management skills

Position details

- Position to be filled by the 1st of March 2024
- 5-month internship contract (possibility to extend to 6-months)
- 80% or full-time position
- Based in our Brussels office or remote work negotiable from another EU country
- Remuneration between 500€ and 800€ net per month depending on experience
- 10-days of holidays

Contact

To apply, please send your CV and cover letter by January 31st to Clara Behr, Head of Policy and Public Relations, at: clara.behr@demeter.net.

The interviews will take place in the week of the 5th of February, please note that only selected candidates will be contacted.

For more about the Biodynamic Federation Demeter International, visit our website: <https://www.demeter.net>.